

TOWN OF DAVIE
TOWN COUNCIL AGENDA REPORT

TO: Mayor and Councilmembers

FROM/PHONE: Russell Muniz, CMC, Town Clerk/954-797-1023

PREPARED BY: Barbara McDaniel, MMC, Assistant Town Clerk

SUBJECT: Resolution

AFFECTED DISTRICT: Townwide

ITEM REQUEST: **Schedule for Council Meeting**

TITLE OF AGENDA ITEM: A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, REVISING THE SERVICE CHARGE FOR PROCESSING REQUESTS FOR LIEN INFORMATION.

REPORT IN BRIEF: Currently, the Town Clerk's Office charges \$20 per folio number to research any pending or certified liens that the Town has placed against a property. This fee was last increased in 1994 and due to rising costs, an increase is warranted. This resolution also provides for an expedited service at double the rate and requires a response within one (1) day of proper receipt.

PREVIOUS ACTIONS: Council approved resolution R-91-229 on September 19, 1991 which took effect on November 1, 1991. Council also approved resolution R-94-4222 on December 21, 1994 which took effect on February 1, 1994.

CONCURRENCES: n/a

FISCAL IMPACT: not applicable

Has request been budgeted? n/a

RECOMMENDATION(S): Motion to approve the resolution

Attachment(s): Resolution

RESOLUTION NO. _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, REVISING THE
SERVICE CHARGE FOR PROCESSING REQUESTS FOR LIEN
INFORMATION.

WHEREAS, Chapter 2 of the Town Code provides that a service charge for the
processing of requests for lien information is to be established by resolution; and

WHEREAS, the Town Clerk's Office averages 150 requests monthly for lien information
on any outstanding liens which requires extensive use of Town personnel; and

WHEREAS, the current charge of \$20 was approved by resolution in 1994; and

WHEREAS, the increase will help offset the cost to provide the information requested.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF
DAVIE, FLORIDA:

SECTION 1. The Town Council of the Town of Davie does hereby approve an increase
in the service charge to \$50 for each folio number.

SECTION 2. The Town Council of the Town of Davie does hereby approve an
expedited service charge of \$100 for each folio number. An expedited service shall be completed
within five (5) hours of proper receipt.

SECTION 3. The Town Clerk's Office is hereby instructed to advise all real estate
agents, title companies and other interested parties, who have requested information beginning
July 1, 2007 of said service charge.

SECTION 4. The new service charge will commence on October 1, 2007.

SECTION 5. This resolution shall take effect immediately upon its passage and
adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2007

MAYOR/COUNCILMEMBER

Attest:

TOWN CLERK

APPROVED THIS _____ DAY OF _____, 2007

LIEN SEARCH FEES FROM LOCAL AREA OFFICES

CITY	Regular Cost	Turnaround Time	Expedited	Turnaround Time	Fax fee	Dept. Name	Comments
Davie	\$20	2-10 business days	None	N/A	will fax n/c	Town Clerk's Office	Includes utility bills, lot clearing, unsafe structure, Code enforcement, special assessments; contact Building Division for open permit and Code violations
Sunrise	\$25	7-10 days	None	N/A	will fax n/c	City Clerks office	plus SASE
Miramar	\$35	5-7 days	\$60	3 business days	included in rush	Business Tax Office	plus SASE
Weston	\$35	7 business days	None	N/A	does not fax	Outsource (Dana)	Includes utilities only - contact Building Department for open permit and code violations
Pembroke Pines	\$40	3-5 days	None	N/A	will fax n/c	Finance	plus SASE
Cooper City	\$50	72 hours	None	N/A	does not fax	Utilities	plus SASE
Hallandale	\$50	10 business days	\$125	4 business days	\$5	City Clerks office	plus SASE
Hollywood	\$50	Same day	None	N/A	does not fax	Collections and Liens	plus SASE
Wilton Manors	\$50	1 business day	\$100	4 working hours	will fax n/c	Utilities	Includes special assessments, utility bills, Code enforcement or any other revenues due